**Supporting text and submission checklist**

Please complete and return the below table along with your artwork and documents on or before Friday **2nd October 2020** to **nisa@xsem.co.uk**

**Content**

* Gold stands can have a maximum of **8 x downloadable documents**
* Content names have a maximum of **25 characters**
* Content sub text has a maximum of **50 characters**

**About Us**

* Larger text boxes can have a maximum of **200 characters**

|  |  |
| --- | --- |
| **Stand Name:** |  |
| **Submitted by:** |  |
| **Email address:** |  |
| **Date of submission:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Document Name** | **Content Required** | **Add supporting Text**  **or**  **Image/document submitted YES/NO/NA** |
| **1A** | Page Banner | Images |  |
| **1B** | Page Banner | Images |  |
| **1C** | Page Banner | Images |  |
| **1D** | Page Banner | Images |  |
| **1E** | Page Banner | Images |  |
|  |  |  |  |
| **2** | Logo | Image |  |
|  |  |  |  |
| **3A** | Content | Thumbnail 1 |  |
| Document 1 |  |
| Content name |  |
| Content sub text |  |
| **3B** | Content | Thumbnail 1 |  |
| Document 1 |  |
| Content name |  |
| Content sub text |  |
| **3C** | Content | Thumbnail 1 |  |
| Document 1 |  |
| Content name |  |
| Content sub text |  |
| **3D** | Content | Thumbnail 1 |  |
| Document 1 |  |
| Content name |  |
| Content sub text |  |
| **3E** | Content | Thumbnail 1 |  |
| Document 1 |  |
| Content name |  |
| Content sub text |  |
| **3F** | Content | Thumbnail 1 |  |
| Document 1 |  |
| Content name |  |
| Content sub text |  |
| **3G** | Content | Thumbnail 1 |  |
| Document 1 |  |
| Content name |  |
| Content sub text |  |
| **3H** | Content | Thumbnail 1 |  |
| Document 1 |  |
| Content name |  |
| Content sub text |  |
|  |  |  |  |
| **4** | About us text box | Text |  |
|  |  |  |  |
| **5** | Mid page image | Image |  |
|  |  |  |  |
| **6** | Event TV Slot on the Main Stage | Video/Image |  |